

LIBRARY CARD APPLICATION



IDENTIFICATION REQUIRED:

- **Photo I.D.** (i.e. Driver's license, state I.D. card)
- **Proof of Current Address** (i.e. Driver's license, state I.D., recent mail, checkbook)

PATRON INFORMATION (please print):

Name: _____

Last

First

Middle

Name on Photo ID (complete if different than name above): _____

Birthdate (MM/DD/YYYY): _____ Age Group: 0-17 18-61 62+

Mailing Address: _____

Street, RR/Fire Number or P.O. Box

City or Village

State

Zip

County of Residence: _____ Township: _____

Residential Address: (Complete if different from mailing address)

Street, RR/Fire Number or P.O. Box

City or Village

State

Zip

Email _____

Phone (_____) _____

HOLDS: I prefer to pick up my holds at: _____
(Name of Library or Bookmobile stop)

MESSAGING PREFERENCES

HOLD NOTICES

- Email (same day notification)
- Phone call (next day notification)
- Text (next day notification, via cell phone only)
- No hold notices

PRE-OVERDUE NOTICES (2 DAYS PRIOR)

- Email

OVERDUE NOTICES are a default for **all** patrons and will be delivered via email (or printed and mailed at 28 days overdue).

ACCEPTANCE OF RESPONSIBILITY (Read carefully!)

- I will be responsible for all materials checked out on this card, including materials checked out by others with or without my consent, unless I have previously reported the loss of my card.
- I will report a lost or stolen card, or any change of personal information (name, address, phone, email), immediately.
- I will comply with all library rules and policies.
- I understand that there will be charges for lost, damaged and stolen library materials and may be overdue charges.
- I understand that the library provides access to a broad range of resources and that it is my responsibility to judge for myself and for my children or minor dependents, what resources are appropriate for my/our personal use.

PATRON SIGNATURE _____ Date: _____

FOR JUVENILES (AGE 0-17), PLEASE COMPLETE:

Parent or Legal Guardian Signature _____

Please print Parent or Legal Guardian Name: _____

FOR LIBRARY STAFF USE ONLY:

Type of registration:

- New patron
- Address change
- Lost
- Renewal
- Name Change (Former name _____)

Staff initials/LIB verifying ID: _____

Proof of current address

Patron Category: _____

PSTAT (Sort 1): _____

Photo ID type: _____

(optional) ID #: _____

Send application to library of residence: _____

Patron has been issued card with barcode _____ from _____.

ADD CHILDREN AGES 0-17 (Each child will receive their own library card and account).

Name of Child: _____
Last First Middle Barcode – Staff Use Only

Birthdate (MM/DD/YYYY): _____

Name of Child: _____
Last First Middle Barcode – Staff Use Only

Birthdate (MM/DD/YYYY): _____

Name of Child: _____
Last First Middle Barcode – Staff Use Only

Birthdate (MM/DD/YYYY): _____

INTERNET USAGE

A) Purpose and Disclaimer

The DeForest Area Public Library provides access to a broad range of information resources, including those available through the internet. This service is made available as part of the library's mission to provide access to the informational, recreational, and educational needs of the community in a variety of formats.

The internet offers access to a wide variety of sources, which may be professionally and personally enriching, but not all resources on the internet are accurate, complete, or up-to-date; therefore, the library assumes responsibility only for the information on its website. The library does not monitor, has no control over, and accepts no responsibility for the material in other sources on the internet.

B) Responsibilities of Users

In choosing and evaluating internet sources, users should evaluate them just as they do print materials, questioning the accuracy and completeness of the information. Users must search the internet at their own risk, realizing that beyond the library's website and supporting documents, they may encounter material they find offensive.

In supervising children's use of the internet, parents or legal guardians must assume responsibility for deciding what materials are appropriate for their children. Restriction of a child's access to the internet is the parents' or guardians' responsibility. Parents or guardians are responsible for supervising their children's internet sessions and for letting their children know if there are materials they don't want them to use.

C) Legal and Acceptable Uses

The primary purpose of the library's internet computers is to supplement its print and electronic collections of information materials. The stations are not intended to be used for any activities that do not correspond to the library's service program.

People may only use the library's computers for legal purposes.

Examples of unacceptable uses include, but are not limited to, the following: harassment of other users or of violation of their privacy; libeling, slandering, or maliciously offending other users; violation of copyright laws or software licensing agreements; obstruction of other people's work by overuse of system resources; attempting to crash, degrade performance of, or gain unauthorized access to the library's computer system and networks; and damaging equipment, software, or data belonging to the library or other users.

The display of graphical content of some web pages may be subject to regulation by Village Ordinance.

Exposing children to harmful materials is a violation of Section 948.11 of the Wisconsin Statutes.

Violations of these policies may result in loss of internet or library privileges. Illegal uses of computers may also be subject to prosecution by local, state, or federal authorities.